

Position Classifications in Philippine Statistical Offices

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PHILIPPINE STATISTICAL RESEARCH AND TRAINING INSTITUTE

Profession Groups in the Philippine Statistical Offices

PROFESSION GROUP	LEVEL
A. Management	Third
B. Statistician	Second
C. Information Technology	Second
D. Administrative	Second



Position	Minimum Education	Minimum Relevant Experience	Minimum Training	Minimum Eligibility	Key Responsibilities
Statistician H (SG 24)	Master's degree Additional Requirements for selected positions: 24 units of quantitative courses such as mathematics, statistics, economics, operations research, engineering and accounting.	5 years in position/s involving management and supervision	56 hours of relevant training in management and supervision	Career Service Professional Second Level Eligibility	<p>Under direction, serves as the technical and administrative Chief of the Division; coordinates and supervises all activities of the division; and does other related work.</p> <p>In general, it includes supervision, coordination, planning and management of the division work's program.</p>



Position	Minimum Education	Minimum Relevant Experience	Minimum Training	Minimum Eligibility	Key Responsibilities
Statistician G (SG 22)	Bachelor degree relevant to the job Additional Requirements for selected positions: 24 units of quantitative courses such as mathematics, statistics, economics, operations research, engineering and accounting.	5 years of experience	48 hours of relevant training	Career Service Professional Second Level Eligibility	<p>Under general supervision, acts as Section Chief, assists the Statistician H or Division Chief technically and administratively; and assists in and makes recommendations for the planning, development and direction of a program of research/training activities.</p> <p>Supervises the preparation of technical and administrative reports on annual and monthly activities of the division.</p> <p>Undertake a program of research and analytical studies for developing and improving statistical concepts, definitions, and survey designs</p> <p>Assists in the planning, management, and coordination of the work program of the division; and assists in the evaluation of its activities.</p>



Position	Minimum Education	Minimum Relevant Experience	Minimum Training	Minimum Eligibility	Key Responsibilities
<p>Statistician F (SG 19)</p>	<p>Bachelor degree relevant to the job</p> <p>Additional Requirements for selected positions: 21 units of quantitative courses such as mathematics, statistics, economics, operations research, engineering and accounting.</p>	<p>4 years of experience</p>	<p>40 hours of relevant training</p>	<p>Career Service Professional Second Level Eligibility</p>	<p>Under general supervision, assists the Statistician G in monitoring the implementation of the division's plans and activities; supervises the preparation of technical reports, memoranda, directives, and other official papers; coordinates the development of statistical standards, techniques, and methodologies .</p> <p>Conduct studies for the development of standard classification systems and formulation of techniques (to serves as standards for uniform reporting, presentation and publication of statistics).</p> <p>Assists in the planning, management, and coordination of statistical advocacies.</p>



Position	Minimum Education	Minimum Relevant Experience	Minimum Training	Minimum Eligibility	Key Responsibilities
Statistician E (SG 18)	Bachelor degree relevant to the job Additional Requirements for selected positions: 21 units of quantitative courses such as mathematics, statistics, economics, operations research, engineering and accounting.	4 years of experience	32 hours of relevant training	Career Service Professional Second Level Eligibility	<p>Under general supervision, assists the Statistician F in all activities of the section; monitors implementation of approved plans, programs, and activities of the section; and does related work.</p> <p>Undertakes research program for the development of statistical concepts, definitions, classification systems, techniques and procedures for more effective collection, compilation, tabulation and dissemination of data</p> <p>Supervises the work of statisticians in lower positions; analyzes and prepares write-ups; and assists in the periodic review of statistical schedules, questionnaires and forms used in data collection.</p>



Position	Minimum Education	Minimum Relevant Experience	Minimum Training	Minimum Eligibility	Key Responsibilities
<p>Statistician D (SG 17)</p>	<p>Bachelor degree relevant to the job</p> <p>Additional Requirements for selected positions: 18 units of quantitative courses such as mathematics, statistics, economics, operations research, engineering and accounting.</p>	<p>3 years of experience</p>	<p>24 hours of relevant training</p>	<p>Career Service Professional Second Level Eligibility</p>	<p>Under general supervision, assists the Statistician E in undertaking research and preparing questionnaires/forms, table formats, instruction and processing manuals; prepares procedures for conducting censuses and surveys, and does related work.</p> <p>Assists in the preparation of reports and technical materials about standard classification systems to be used as a basis for policy making and publication/assessment of programs</p> <p>Assists in the consolidation of sectoral statistical development programs for the Philippine Statistical Development Program.</p> <p>Conducts analyses/studies on the validity, comparability, and adequacy of current standard classification systems.</p>



Position	Minimum Education	Minimum Relevant Experience	Minimum Training	Minimum Eligibility	Key Responsibilities
Statistician C (SG 16)	Bachelor degree relevant to the job Additional Requirements for selected positions: 18 units of quantitative courses such as mathematics, statistics, economics, operations research, engineering and accounting.	2 years of experience	16 hours of relevant training	Career Service Professional Second Level Eligibility	Under general supervision, serves as head of a field office; does related work. Edits, verifies and analyzes survey reports for accuracy, completeness and reasonableness; computes summaries and indicators from data produced censuses, surveys, and other projects of the office; translates literal information to numerical information and vice-versa. Assists in the formulation of adequate statistical standards for the various phases of data compilation, tabulation, and publication to ensure the accuracy of results and the uniformity and comparability of data.



Position	Minimum Education	Minimum Relevant Experience	Minimum Training	Minimum Eligibility	Key Responsibilities
<p>Statistician B (SG 14)</p>	<p>Bachelor degree relevant to the job</p> <p>Additional Requirements for selected positions: 15 units of quantitative courses such as mathematics, statistics, economics, operations research, engineering and accounting.</p>	<p>1 year of experience</p>	<p>8 hours of relevant training</p>	<p>Career Service Professional Second Level Eligibility</p>	<p>Under general supervision, serves as the primary data-collection arm of various censuses and surveys; is responsible for the manual processing of census/survey questionnaires for the production of accurate results</p> <p>Assists in the preparation of plans and procedures for undertaking statistical activities</p> <p>Assists in gathering basic inputs, materials for consolidating the sectoral development programs, and other inputs for the integration of the Philippine Statistical Development Program (PSDP).</p> <p>Assists in the conduct of studies for updating, improving, and developing standard classification systems on one or more statistical fields, which involve knowledge and experience on current techniques, the nature of available data, and the analysis of problems encountered in the different areas of application under consideration.</p>



Position	Minimum Education	Minimum Relevant Experience	Minimum Training	Minimum Eligibility	Key Responsibilities
Statistician A (SG 12)	Bachelor degree relevant to the job Additional Requirements for selected positions: 15 units of quantitative courses such as mathematics, statistics, economics, operations research, engineering and accounting.	None	None	Career Service Professional Second Level Eligibility	<p>Under general supervision, serves as the primary data-collection arm of various censuses and surveys; is responsible for the manual processing of census/survey questionnaires for the production of accurate results</p> <p>Assists in research work on various topics including concepts, definitions, the classification system and methodology used.</p> <p>Assists in improving, amending or revising the standard classification system; compiles inputs for the said system.</p>



OBSERVATIONS

- Differences in the minimum qualifications standards of positions (i.e. education and training) are the bases for the development of training programs.
- Also, the differences in the key responsibilities are considered in designing the content of the training program.
- The distribution of the staff across the different positions is an indicator of the demand of the training program.



Thank You



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