



**Regional Workshop on Training of Trainers for Official Statistics
29 February – 3 March, 2016, Chiba, Japan**

CONCEPT NOTE

I. BACKGROUND

One of the ESCAP's objectives is to build institutional capacity in the national statistical systems (NSSs) to produce, disseminate and communicate statistical products and services. The Committee on Statistics, at its third session, decided to establish a Network for the Coordination of Statistical Training in Asia and the Pacific (henceforth referred to as the Network) and tasked SIAP to facilitate its work. As part of its work programme, the Network established a Sub-group on agricultural statistics mandated to develop necessary tools and methods for training needs assessment on the area of agriculture and rural statistics to be utilized by training providers in the region to build human capacity on producing agricultural and rural statistics.

To catalyze use of training need assessment tools and enable training providers in the Asia-Pacific region to design and conduct statistical training for official statisticians working at NSSs in a more harmonized form and with higher quality, SIAP is organizing a Training of Trainers (ToT) workshop (29 February – 3 March 2016) prior to the next meeting of the Network to be held on 4 March 2016. The ToT workshop aims to bring senior officials from institutes providing training on official statistics in the Asia-Pacific region to pilot a generic ToT manual on specific areas of agriculture statistics as well as to identify approaches for customising the generic manual to other fields of official statistics. The workshop also aims to equip participants with the improved skills in designing, developing and delivery of training on official statistics with focus on agricultural and rural statistics.

II. WORKSHOP OBJECTIVES

The main objective of the workshop is to improve institutional capacity of national statistical systems (NSSs) in designing, developing and delivering training on official statistics. The workshop also aims at piloting a ToT manual, including a generic template that can be utilized by training providers to develop specialized ToT manuals/guides.

III. EXPECTED OUTCOMES

As a result of the workshop, participants will be able to:

- a) Demonstrate their skills in designing, developing and delivery of technical training on official statistics;

- b) Pilot a generic ToT template and guidelines in specific fields related to agriculture statistics; and
- c) Examine feasibility of applying the generic template in other statistical fields and propose a set of recommendations for improving the generic ToT template.

IV. TARGET PARTICIPANTS

The workshop primarily targets members of the Network who work in the national institutes (including academia) providing training on official statistics at the national, (sub) regional or international level. The members of the Network may decide to nominate senior managers from their institutes who lead/oversee training programmes for official statistics. The participants are expected to have a substantive experience in design and development of statistical training as well as knowledge on the statistical subject matters.

V. DESIGN OF THE WORKSHOP

The workshop consists of a mix of experts' presentations, small group activities, and plenary discussions. The participants are expected to be actively engaged in the training activities.

VI. WORKSHOP TOPICS

The workshop topics are divided into three parts:

Part I: Design

- Gap analysis
- Needs analysis
- Writing learning objectives
- Evaluation of learning

Part II: Development

- Adult learning styles
- Active learning methodology
- Sequencing learning activities

Part III: Delivery

- Presentation skills
- Managing interaction
- Facilitating learning activities