

## Regional Course on Informality:

### Definitions, Measurement, SDGs and Other Policy Indicators

16-20 October 2017, Chiba, Japan

#### Provisional Daily Programme

| Monday, 16 October  |  |
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| 08.30 – 09.00   | Participant registration   |
| 09.00 – 10.00   | Opening Session <ul style="list-style-type: none"> <li>▪ Welcome statements (SIAP, ILO, WIEGO, MIC)</li> <li>▪ Getting-to-know-you</li> <li>▪ Objectives of the course and levelling of expectations</li> <li>▪ “Housekeeping”</li> </ul>  |
| 10.00 – 10.30   | Group Photo & Coffee Break   |
| <b><i>Module One- Framing the discussion</i></b><br><br><i>Objectives:</i> (a) to provide the overall policy perspective in understanding the importance and contributions of the informal economy and statistics on informality in development; (b) to review/become familiar with the international guidelines on statistical definitions for measurement of the informal economy and their operationalization and (c) to inform on national policies about the informal economy. |  |
| 10.30 – 11.15   | <b>Session 1.1 - What is the informal economy?—An overview</b> <ul style="list-style-type: none"> <li>• <i>Expert presentation &amp; plenary discussion:</i> Concepts, policy and programme relevance of the informal economy and need for statistics on the informal economy</li> </ul>                         |
| 11.15 – 12.30   | <b>Session 1.2 - Statistical definitions: The informal economy</b> <ul style="list-style-type: none"> <li>• <i>Expert presentation &amp; plenary discussion-1:</i> The informal economy and its components; statistical definition of the informal sector—principles, criteria and operationalization</li> </ul> |
| 12.30 – 13.45   | Lunch Break  |

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| 13.45 – 14.15  | <p><b>[continued] Session 1.2- Statistical definitions: The informal economy</b></p> <ul style="list-style-type: none"> <li>• <i>Expert presentation &amp; plenary discussion-2:</i> Statistical definitions of informal employment - principles, criteria and operationalization</li> </ul>  |
| 14.15 – 14.45  | <p><b>Session 1.3 - The statistical implications of the 19<sup>th</sup> ICLS resolution concerning statistics of work, employment and labour underutilization</b></p>   |
| 14.45 – 15.15  | <ul style="list-style-type: none"> <li>• <i>Presentations on country practices:</i></li> </ul>  |
| 15.15 – 15.30  | Coffee Break  |
| 15.30 – 17.00  | <i>Group work: application and practice</i>   |
| 17.00 – 17.15  | <b>Wrap-Up</b>  |
| <b>Tuesday, 17 October</b>   |   |
| 08.45 – 09.00  | <b>What to expect today</b>   |
| 09.00 – 09.45  | <p><b>Session 1.4 - Mapping national definitions of informal employment to international statistical standards</b></p> <ul style="list-style-type: none"> <li>• <i>Presentation:</i> Overview of issues and practices in aiming for international comparability</li> <li>• <i>Presentations on country practices:</i></li> </ul>  |
| 09.45 – 10.30  | <p><b>Session 1.5 - A closer look at special groups of informal workers</b></p> <ul style="list-style-type: none"> <li>• <i>Presentation &amp; plenary discussion</i></li> </ul>  |
| 10:30-10:45  | Coffee Break  |
| 10.45 – 11.30  | <p><b>Session 1.6 - National policies and programmes on the informal economy and implications for statistical work</b></p> <ul style="list-style-type: none"> <li>• <i>Expert presentation:</i> National policies on informal economy; an overview of policy options and implications for national statistical work</li> <li>• <i>Country presentations:</i></li> </ul> |
| <p><b><i>Module Two: Measuring Informality, Statistically Speaking</i></b></p> <p><i>Objectives:</i> To increase capacity to apply methodologies for collecting and using data to improve measurement and production of statistics on informal employment, employment in informal sector and informal sector contribution to the economy</p> |   |

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| 11.30 – 12.30                | <p><b>Session 2.1 - Overview of measurement objectives and methods for producing statistics on the informal economy and SDG Indicators related to employment, decent work and inequality.</b></p> <ul style="list-style-type: none"> <li>• <i>Expert presentation and plenary discussion:</i> Measurement objectives, key statistics and indicators, and data sources</li> </ul>  |
| 12.30 – 13.30                | Lunch Break   |
| 13.30 – 14.00                | <p><b>Session 2.2 - Statistical units in the measurement of the informal economy</b></p> <ul style="list-style-type: none"> <li>• <i>Expert presentation and plenary discussion:</i> Mapping measurement objectives, data sources and statistical units</li> </ul>  |
| 14.00 – 15.30                | <p><b>Session 2.3 - Data requirements for measuring the informal economy:</b><br/><i>Estimating informal employment, employment in the informal sector (including special categories of informal workers), and contribution of the informal sector to the economy</i></p> <ul style="list-style-type: none"> <li>• <i>Small group activity:</i> Identifying data requirements and matching these to data sources</li> <li>• Presentation of group work and plenary discussion</li> <li>• Expert presentation: Gross Domestic Product concepts (GDP) / the informal economy and GDP</li> </ul> |
| 15.30 – 15.45                | Coffee Break  |
| 15.45 – 16.45                | <p><b>Session 2.4 - Data sources for producing statistics on the informal economy:</b><br/><i>Household surveys, with focus on labour force surveys</i></p> <ul style="list-style-type: none"> <li>• <i>Expert presentation and plenary discussion</i></li> <li>• <i>Small group activity</i></li> </ul>  |
| 16.45 – 17.00                | <b>Wrap-Up</b>  |
| <b>Wednesday, 18 October</b> |   |
| 08.45 – 09.00                | <b>What to expect today</b>   |
| 09.00 – 10.30                | <p><b>[Continued] Session 2.4</b></p> <ul style="list-style-type: none"> <li>• <i>Small group activity:</i> Presentation and discussion</li> <li>• <i>Country presentations:</i></li> </ul>   |

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| 10.30 – 10.45  | Coffee Break   |
| 10.45 – 12.30  | <p><b>Session 2.5 - Data sources for producing statistics on the informal economy: <i>Establishment-based data collection</i>, with focus on data for GDP estimation</b></p> <ul style="list-style-type: none"> <li>• <i>Expert presentation and plenary discussion 1-</i>: Introduction to integrating informal economy contribution in national accounts estimation</li> <li>• <i>Expert presentation and plenary discussion 2-</i>: Establishment-based surveys as sources of data on GDP estimation</li> </ul> |
| 12.30 – 13.30  | Lunch Break  |
| 13.30 – 15.00  | <p><b>Session 2.6 - Data sources for producing statistics on the informal economy: <i>Mixed surveys</i>, with focus on 1-2 surveys</b></p> <ul style="list-style-type: none"> <li>• <i>Expert presentation and plenary discussion</i></li> <li>• <i>Country presentations:</i></li> </ul>  |
| 15.00 – 15.15  | Coffee Break   |
| 15.15 – 16.45  | <p><b>Session 2.7 - Improving statistics on the informal economy</b></p> <ul style="list-style-type: none"> <li>• <i>Group activity on measurement methods and data requirements for improving measurement of the informal economy</i></li> </ul>  |
| 16.45 – 17.00  | <b>Wrap-Up</b>   |
| <b>Thursday, 19 October</b>  |  |
| <p><b><i>Module Three: Producing and Presenting Statistics and Indicators on the Informal Economy: Increasing Value for Policy Needs</i></b></p> <p><i>Objective:</i> To provide technical knowledge for production and effective communication of policy-relevant statistics on informality</p> |  |
| 08.45 – 09.00  | <b>What to expect today</b>  |
| 09:00 – 10:30  | <p><b>Session 3.1- Going from questions to derived variables on <i>work in the informal economy</i></b></p> <ul style="list-style-type: none"> <li>• <i>Expert presentation and discussion:</i> Going from data items to derived variables on informal employment</li> <li>• <i>Small group activity:</i> Deriving employment-related variables from questionnaire items and discussion of results</li> </ul>  |
| 10.30 – 10.45  | Coffee Break   |

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| 10.45 – 12.30  | <p><b>Session 3.2 - Going from derived variables to indicators <i>on work in the informal economy</i></b></p> <ul style="list-style-type: none"> <li>• <i>Expert presentation and discussion:</i> Producing informal employment indicators— international guidelines</li> <li>• <i>Small group activity:</i> Producing indicators on work and employment in the informal economy and discussion of results</li> </ul>  |
| 12.30 – 13.30  | Lunch Break  |
| 13.30 – 15.00  | <p><b>Session 3.3 - Presenting and using statistics and indicators on work in the informal economy: <i>with focus on statistics for specific groups of informal workers</i></b></p> <ul style="list-style-type: none"> <li>• <i>Expert presentation and discussion:</i> Role in regular monitoring of SDGs</li> <li>• <i>Small group activity:</i> Presenting and using statistics on specific groups of informal workers and discussion of results</li> </ul>   |
| 15.00 – 15.15  | Coffee Break   |
| 15.15 – 16.45  | <p><b>Session 3.4 - Going from questions to derived variables on <i>GDP contribution of the informal economy</i></b></p> <ul style="list-style-type: none"> <li>• <i>Expert presentation and discussion:</i> Going from data items to derived variables for GDP estimation</li> <li>• <i>Small group activity:</i> Deriving GDP-related variables from questionnaire items and discussion of results</li> </ul>  |
| <b>Friday, 20 October</b>  |  |
| 16.45 – 17.00  | <b>Wrap-Up</b>   |
| <p><b><i>Module Four: Way forward</i></b></p> <p><i>Objective:</i> To develop doable, time bound action plans for improving statistical capacity for producing timely and reliable statistics on informality</p> |  |
| 09:00 – 10:30  | <p><b>Session 4.1- Challenges in Improving Measurement of the Informal Economy</b></p> <ul style="list-style-type: none"> <li>• <i>Small group activity:</i> Linking national policies on the informal economy and initiatives on improving data and statistics on the informal economy: identifying challenges and proposed solutions [Note: Participants should be working on this over the duration of the training course. This session is designed for sharing and identifying common challenges.]</li> </ul> |
| 10.30 – 10.45  | Coffee Break   |

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| 10.45 – 11.30 | <p><b>Session 4.2 - Capacity-building for Improving Measurement of the Informal Economy</b></p> <ul style="list-style-type: none"> <li>• <i>Panel discussion:</i> Regional capacity-building programmes for improving basic social and economic statistics, including informal sector and informal employment</li> </ul>  |
| 11.30 – 12.30 | <p><b>Session 4.3 - Way forward: Next steps by countries — identifying actions to be taken over the next six months</b></p> <ul style="list-style-type: none"> <li>• <i>Country team activity: writing-up challenges, proposed solutions, actions, outputs and timeline</i> [Note: Participants should be working on this over the duration of the training course. This session is designed for finalizing the document.]</li> </ul> |
| 12.30 – 13.30 | Lunch Break   |
| 13.30 – 14.30 | <p><b>[continued] Session 4.3</b></p> <ul style="list-style-type: none"> <li>• <i>Roundtable presentations by country teams</i></li> </ul>  |
| 14.30 – 15.30 | <ul style="list-style-type: none"> <li>• Evaluation</li> <li>• Closing</li> </ul>   |